



प्रधान मुख्य आयकर आयुक्त कार्यालय, केरल
**OFFICE OF THE
PRINCIPAL CHIEF COMMISSIONER OF INCOME TAX, KERALA**

आयकर भवन, ओल्ड स्टेशन रोड कोच्ची- 682 018

AAYKAR BHAVAN, OLD STATION ROAD, KOCHI – 682 018

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F.No.Pr.CC-CHN/PG/44/2024-25

Date : 28 /08/2024

ORDER

A Complaints Committee had been constituted at the level of the Principal Chief Commissioner of Income tax, Kochi to look into all complaints of sexual harassment against women in working place in the Income Tax Offices in Kochi, Aluva, Mattancherry and Thodupuzha vide CCIT's order of even no. dated 19/11/2013. This committee was constituted as per the directions of the Board vide letter in F.No.402/6/2006-ITCC dated 19/05/2006, in the light of the guidelines issued by the Supreme Court in the case of Vishaka Vs State of Rajasthan (1997) 6 SCC 241. The above Committee was reconstituted as per the directions of the Board vide letter in F.No.402/218/2013-ITCC dated 16/09/2014, in the light of the report in the case of Ms. Bonani Ghosh, CIT before National Commission for Women. Thereafter, a Committee was duly formed vide order in F.No. Pr.CC-CHN/PR/GEN-15/2017-18 dated 19/06/2017 and 25/3/2019. However, due to certain administrative emergencies coupled with transfer or due to retirement on superannuation of the members of the said Committee, the above order required amendment and was reconstituted vide order in F.No. Pr.CC-CHN/PR/GEN-15/2020-21 dated 14/10/2020, 30/09/2021, 12/09/2022 & 27/10/2022 & 15/02/2024. Further, due to similar reasons, the Committee, formed vide order dated 15/02/2024 to look into all complaints of sexual harassment against women in working place in the Income Tax Offices in Kochi, Kakkanad, Aluva, and Thodupuzha, is hereby reconstituted and amended as under-

1	Smt. Uma Venkatesan (Chairperson)	Pr. Commissioner of Income Tax(Central), Kochi
2.	Smt. Nandini R Nair	Jt. Commissioner of Income Tax Corp. Range-1. Kochi
3.	Smt. Sreethu S.S. (Member Secretary)	Asst. Commissioner of Income Tax (HQ)(Admin), O/o the Pr. CCIT, Kochi
4.	Shri P Saleel Sunder	Asst. Commissioner of Income Tax (2)(3)(1), Int. Tax, Kochi
5.	Smt. Lata Balachandran	Asst. Commissioner of Income Tax, Corp. Circle 2(1), Kochi
6.	Smt. Maya N Panicker	Income Tax Officer, Corporate Ward 2(5), Kochi
7.	Smt. Neethu K. S.	Income Tax Inspector, O/o the Pr. CCIT Kochi

<p>g. Smt. Mary Matilda (Representative of NGO/third party)</p>	<p>Retd. Principal, Maharajas College, Ernakulam</p>
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2. All concerned are advised to contact any of the members of the Complaint Cell, for redressal of their grievances, if any. The Member Secretary will be responsible for sending the periodical statements to the Grievance Cell, Dept. of Revenue (Hqrs). The Committee should meet as and when required and in any case at least once in six months and review the progress of the functioning of the Committee.


(Preeti Garg, IRS)

Principal Chief Commissioner of Income Tax, Kerala

Copy To:

1. The Members.
2. The Chief Commissioner of Income Tax, Thiruvananthapuram.
3. The Director General of Income Tax, Kochi.
4. All Heads of Offices in Kochi, Kakkanad, Aluva, and Thodupuzha Charge with the following directions:

a) ***Wide publicity may be given to the formation of the Committee. Any complaint on sexual harassment of women in work place in the Department could be lodged with any of the members of the Committee and such complaints need not be routed through proper channel.***

b) ***This may also be circulated among all officers and staff working in your office and a copy of this may be exhibited in the Notice Board also.***

5. The Secretary, ITEF, Kochi.
6. The Representative, ITGOA, Kochi.
7. The General Secretary, IRS Officers Association (Kerala), Kochi.
8. Notice Board.